

_____ COUNTY DISTRICT CLERK

e-Filing Request of Issuance for an

ORDER OF SALE

Please use other request forms for all other types of issuances

- This document MUST be filed as a separate LEAD document when e-filing.
- Choose the filing code "Request for Issuance of" and add "Order of Sale" in the description field
- Select Order of Sale (\$8) in the "Optional Services" section.

Cause No. _____

Style of Case: _____

Plaintiff (s): _____

Defendant (s): _____

Judgment Creditor Name and Address: _____

Judgment Debtor Name and Address: _____

Description of Property and Current Location of Property: _____

Type of Lien: _____

What is the time limit of the Order of Sale in Days? _____ 30 _____ 60 _____ 90

Date of Judgment: _____ Amount of Judgment: _____

Pre-Judgment Interest: _____ Post-Judgment Interest: _____

Attorney Fees: _____ Court Costs Awarded in Judgment: _____

Credits: (include amounts and dates paid): _____

Requested By: _____ Phone Number/Email Address: _____

Complete Address: _____

******* Check one of the options below for your preferred service method*******

_____ Clay County Constable or Sheriff Service

*(please be sure and add the \$125 service fee using the "Optional Services" feature when e-filing.
Failure to choose the service fee may result in your filing being rejected due to lack of fee amount approval.)*

_____ To be held at clerk's office for pick-up

_____ Place in attorney's folder (for local attorney's only)

_____ I request the issuance be returned by e-service to _____.